



## Getting the Library Materials You Need: Books

Did you do a search on the library homepage, and the results include a book that seems perfect, but we don't own it? Don't despair! We probably can still get it for you. After you've pulled up the individual book's record by clicking on the title, you'll see a box, "Get This Item." If one of our library partners owns this, you'll see a box like the one to the left. If only non-library partners own it, you'll just see the bottom part. Either way, click on the appropriate purple/blue link and follow the directions to request the book. It will be delivered to the Library Service Desk, and you'll be notified to come pick it up.

## Getting the Library Materials You Need: Articles

What if the results are a journal article instead of a book? If we have online access, there will be a little link box in the results list that says, "View Full Text" or "Access Online." If there is no indication that it is available to you online, click on the title to see more information. You'll see a box visually like the one above, except it says "Find It" and possibly also "Request Item through Interlibrary Loan." Click on the blue/purple button and follow the directions to request the article. It most likely will be made available to you electronically--you'll be contacted to let you know when it is available, often (but not always) within 24 hours.

**Did You Know?** Many different disciplines have studied Halloween in one way or another--anthropology, literature, history, marketing, even ethics. Two scholars wrote an article on "Halloween, Organization, and the Ethics of Uncanny Celebration" in the *Journal of Business Ethics*. You can find information on Halloween in the various databases available in our A-to-Z Database list.