

# CURRICULUM CYCLE

## JUNE

- All Approval Processes (APs) go live in Curriculog June 1.
- Faculty have full access to all APs within Curriculog.

## OCTOBER - JANUARY

- Suggested deadline to initiate fall and summer proposals is October 1.
- New Program, Change to Program, Minor APs and fall & summer course offering dates are removed from Curriculog on October 15.
- Any proposal currently in the approval workflow or in a launched state may continue to work through the approval process.
- Fall and summer proposals must be approved by UCC/GCC by the last meeting in December.
- The approval process can take up to 2 months for proposals that do not require external approval and 5 months for proposals that do.
- Faculty continue to submit New Course and Change to Course proposals for spring and winter.

## FEBRUARY

- Faculty continue to submit New Course and Change to Course proposals for spring and winter.
- Curriculum Administrator and Catalog Editor work to import approved curriculum into the catalog.
- Catalog published.
- Request goes out to departments to review program pages to confirm all approved curriculum has been updated per their request.

## MARCH - MAY

- Suggested deadline to initiate winter and spring proposals is March 1.
- External approval paperwork must to be submitted to the

curriculum cycle. APs go live June 1.

- Curriculum Administrator and Catalog Editor work to import final curriculum in May.
- Request goes out to departments to review program pages to confirm all curriculum has been updated per their request.